

# EDAX200 Accelerate Review & Analysis

## Advanced Certification

### Day 1

- Introductions
- Basic end user training
- OpenText™ Accelerate™ functionality overview
- Basic end user training continued
- Continued functionality overview
- Advanced case manager training
- High-level overview of workflow
- Log-in (Training Server)
- Review and analysis project set-up
  - Field management
- Exercises
  - Review state management
  - Arrangement management
  - Batch template configuration
- **Break**
- Universe management
- Review workflows
- Live recap
- Q&A session recap

### Day 2

- Day 1 recap
  - Estimation samples
- Global redactions and conversions
- Analysis methodologies
- Review batch creation
- Review management
- Exercises
- Bulk tagging
- Predictive coding
- Productions
- Reporting and exports
- User roles
- Recap Q&A

### Day 3

- Exam instructions and log-in
- Certification Exam (one-hour time limit)
- Accelerate 5 Hands-on Practical (two-hour time limit)

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